

VILLAGE OF GLENCOE
GOLF ADVISORY COMMITTEE
Meeting Minutes
December 16, 2013

1. CALL TO ORDER AND ROLL CALL

The Golf Advisory Committee was called to order at 7:05 p.m. at Village Hall. The following members were present:

Dale Thomas, Chairman
Joe Keefe
John Nesbitt
Scott Shore

Committee members Mitch Melamed, Jim Hirsch and Ron Schmidt were absent.

2. APPROVAL OF THE MAY MINUTES

The November Golf Advisory Committee meeting minutes were approved as submitted.

3. PUBLIC COMMENT TIME

None.

4. MANAGERS MONTHLY REPORT

- Stella presented the November monthly report.
- Stella informed the committee that we have begun to budget rounds and revenue in November due to the consistent play that we have been experiencing during the month over the past several years.
- Power cart revenue was very strong this season due to the drainage improvements and the lack of rain the last four months of the season.
- New trees have been planted in strategic locations through the golf course in conjunction with our tree plan. Joe Keefe asked how far out the ash tree plan goes. Stella answered that the plan is for 10 years due to the expense of removing the trees. Currently the course spends approximately \$25,000 annually to maintain the trees.
- John Nesbitt added that Skokie County Club's tree studies found that over time trees not only grow together but they also affect sight lines of holes and change the playability of the golf course.
- Stella informed the committee that she and Dave Arden met with Bruce Horigan from Urban Forest Products. Bruce's company takes trees and recycles them to produce items such as furniture and floorboards. Joe Keefe added that a lot of municipalities have used Horigan to produce meeting tables, gavels etc...which may be something to consider when building the new clubhouse.
- Stella reviewed the financials and informed the committee that the course is currently well ahead of budget through November. She added the range did exceptionally well this year which was bolstered due to

Winnetka's range being closed. Next year's budget will take this into consideration.

- Stella is forecasting the NOI after November to be around \$380,000 for the year.
- Joe asked how the relationship with Hel's Kitchen was this year. Stella answered that they are currently under a two-year contract and they just finished their first year. Once the new clubhouse is built we will go out to an RFP for a concessionaire.

5. FY2014 CAPITAL PLAN REVIEW

- Stella presented a review of this season's capital plan. She also reviewed the list of items that are yet to be expensed this season due to the timing of purchases. Stella estimated that we will end the year with capital spending of approximately \$226,000.
- Dave Arden is currently searching for a new spray rig as well as electric gators as part of this year's capital plan.
- Joe informed the committee that the Park District is looking to sell a people mover golf cart that the golf course may be interested in purchasing. Stella said she would contact the Park regarding the cart.
- The majority of forestry and landscaping items have been completed this year which include the 19 ash trees that were removed in the fall. There is \$13,000 left budgeted in tree work which will be used for climbers to remove limbs for safety reasons and to improve sight lines on the course. Log removal is also included in this remaining expense item.
- Joe asked about the possibility of buying a wood burning furnace to utilize the logs that the course has felled. This could possibly save the course money to heat the clubhouse.
- Stella presented pictures of some of the completed course improvements to the committee. The projects include the #15 pond bank restoration project, #3 cart turn around project, the new cart path and landscaping next to #15 green, and #7 tee expansion project.

FY 2015 CAPITAL PLAN PRESENTATION

- Stella presented the FY2015 Capital Plan.
- Stella reviewed the budgeted equipment list and the reason why each of the pieces were being purchased.
- The ongoing bunker renovation project will be completed in FY2015; there are currently three bunkers left to be renovated on the course.
- The 12th tee will be lengthened to add about 10 yards to the hole. The apple trees that are currently behind the tee will not have been removed.
- The 8th and 9th tees will be renovated by removing the broken asphalt and replacing it with the decorative gravel. The existing cart path on #9 will also be extended towards #8 green and will be landscaped.
- A new row of irrigation heads will be added to the 3rd fairway that currently only has a single row of sprinkler heads. This will add another row of sprinklers for better water coverage of the playing surface.
- Stella informed the committee we will be adding a path behind the first tee box leading to the chipping areas so golfers don't have to walk in front of the tee or through the bushes.

- Public Wi-Fi will be available in the golf shop and clubhouse in 2014. This upgrade will require additional security updates to our server. The committee thought that this would be a great addition to the clubhouse as many golfers like to catch up on work prior to teeing off.
- Perimeter fencing on along the border of the 17th green and 18th hole is on the capital plan. The fence would be made out of western cedar wood and would be 3 feet high. This fence would be constructed to prevent vandalism and also to keep golfers off of private property.
- Stella informed the committee we will be moving the outdoor grill to the 7th tee area. This will prevent golfers from going into the clubhouse after they play the 7th hole and the 9th hole which often happens and slows down play. The 7th tee is often backed up on the weekends as well so people have more time to grab a bite to eat and drink as well.
- The willow tree replacement program will commence next season as well as brush clearing on the perimeter of the course.
- The kitchen ordering window will be enlarged to help with service as well as a new privacy fence on the back of the kitchen entrance.
- Total capital budget for FY2015 will be \$235,000 vs FY2014's budget of \$244,000.
- A motion was made by Dale Thomas to approve the FY2015 Capital Plan the motion was seconded by Scott Shore and was unanimously approved by the committee.

6. OTHER BUSINESS

- Dale has seen some great ideas at a short game area in Arizona that he thinks could be beneficial for us and our limited space. He has asked for those dimensions and suggested we keep similar improvements in mind when the new clubhouse is built and we have more space available.
- Dale also suggested we set aside room for croquet courts in the new clubhouse plan.
- The meeting date for the January meeting was changed to January 13th.

7. CLUBHOUSE TASK FORCE UPDATE

- Stella informed the committee that David Olson from W.B. Olson, Inc. has been retained to review our current concept study for the new clubhouse. Olson will be reviewing the space plan and provide preliminary cost range, constructability review and phasing and scheduling plans. They will also provide value engineering and cost cutting ideas, aid in our negotiations with the architect and provide cost estimates for a new maintenance building.

8. ADJOURNMENT

There being no further business for discussion, the meeting was adjourned at 8:09 p.m.